



## **CITY COUNCIL AGENDA**

Tuesday, December 5, 2023 at 7:00 p.m.  
Springfield City Hall  
170 North 3<sup>rd</sup> Street

### **CALL TO ORDER**

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

### **CONSENT AGENDA**

*All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.*

1. Approve Minutes of the November 21, 2023, Council Meeting
2. Approve Claims and Payroll
3. Approve **Resolution 2023-25** appointing city officials
4. Approve the regular City Council meeting calendar for 2024
5. Appoint Members of the Springfield Planning Commission – Jim Opitz, Dave Skorcz
6. Appoint Members of the Springfield Board of Adjustment – Chad Zimmerman  
*(need to find replacement for one existing member who cannot be reappointed due to moving outside city limits)*
7. Appoint Members of the Springfield Tree Board – Joe Kreifels, Kathleen Pratt, Kent Maystrick
8. Appoint Members of the Springfield Library Board – Joan Schram
9. Jimmy Baughman, SYAA – Request to waive the Community Building rental fee for the Springfield Youth Athletic Association wrestling banquet scheduled for Sunday, March 24, 2024, from 3:00-11:59 p.m.

## REGULAR AGENDA

1. Appoint City Council President
2. Appoint Council liaisons for each department – Current appointments are as follows: Mike Neitzel-Water/Sewer, Michael Herzog-Community Building/Library, Dan Craney-Streets, Kacie Murtha-Parks
3. Appoint Members of the Springfield Board of Health – Mayor Bob Roseland, City Council President, Lt. Dennis Svoboda, Jeff Kreifels
4. Sarpy County Sheriff's Monthly Service Report
5. Consider approval of the Certificate of Compliance for Maintenance Agreement No. 2126 for roadway surface maintenance completed by the Nebraska Department of Transportation in 2023
6. Waive Springfield Municipal Code §10-711 Fireworks; Application for License to allow an application from Wild Willy's Fireworks be submitted for the New Year's selling period after the November 1 due date; Approve fireworks stand license application from Wild Willy's Fireworks (750 Park Drive) for the New Year's selling period (December 29-31)
7. Consider approval of a quote from Elan City for the purchase of solar radar signs
8. Review Community Building rental issues from November 25 and 26; Consider approval of a rental credit to Katie Hobbs for cleaning up the facility after the previous renter

## DEPARTMENT REPORTS

1. Water & Sewer Department – Mike Neitzel
2. Library & Community Building – Michael Herzog
3. Parks Department – Kacie Murtha
4. Street Department – Dan Craney
5. Mayor's Report – Bob Roseland
6. City Staff Reports

*The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.*

## ADJOURNMENT

## MINUTES

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. on Tuesday, December 5, 2023, at City Hall. Present were Mayor Bob Roseland; Council Members:

Mike Neitzel, Michael Herzog, Kacie Murtha, Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

### Consent Agenda

Motion by Herzog, seconded by Neitzel, to approve the Consent Agenda. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

### Claims and Payroll:

General				
47790	7480-10-10	Janitorial-Gen	250.00	5 Tool Restoration & Cleaning Service
EFTPS 12/6/23	6084-10-10	Aflac-Gen	369.42	Aflac
47793	7205-10-10	Subscriptions-Gen	74.10	American Legal Publishing Corporation
47793	7260-10-10	Printing-Gen	723.65	American Legal Publishing Corporation
47848	6084-10-10	Aflac-Gen	51.10	Ameritas Life Insurance Corp.
47815	8010-10-10	Office Supplies-Gen	46.14	Andrea Ledenbach
47810	7240-10-10	Mileage-Gen	8.52	Barb Henninger
EFTPS 12/1/23	6080-10-10	Health Insurance-Gen	2,961.29	Blue Cross Blue Shield of Nebraska
47799	7045-10-10	Prof Svcs-Tech Support-Gen	1,330.75	Core Technologies, Inc
47799	9010-10-10	Office Equipment-Gen	2,422.40	Core Technologies, Inc
47803	7205-10-10	Subscriptions-Gen	2,290.00	FES LLC
47805	7205-10-10	Subscriptions-Gen	5.00	First National Bank of Omaha
47805	7045-10-10	Prof Svcs-Tech Support-Gen	17.11	First National Bank of Omaha
47805	7330-10-10	Telephone-Gen	191.39	First National Bank of Omaha
47805	7180-10-10	Education-Gen	443.00	First National Bank of Omaha
47806	9010-10-10	Office Equipment-Gen	88.42	Five Points Bank
47806	8140-10-10	R&M Equipment-Gen	126.29	Five Points Bank
EFTPS 12/1/23	2140-10-10	Deferred Compensation-Gen	4,074.13	ING
EFTPS 11/30/23	2100-10-10	Federal W/H Payable-Gen	2,785.67	Internal Revenue Service
EFTPS 11/30/23	2120-10-10	FICA Payable-Gen	5,623.95	Internal Revenue Service
47812	7030-10-10	Prof Svcs-Planning-Gen	1,700.00	JEO Consulting Group, Inc.
47843	7250-10-10	Publication Costs-Gen	94.99	Lee BHM Corp
EFTPS 12/1/23	6080-10-10	Health Insurance-Gen	142.08	Metropolitan Life Insurance Co
47820	7320-10-10	Natural Gas-General	60.81	Metropolitan Utilities District
EFTPS 12/7/23	2130-10-10	State W/H Payable-Gen	2,581.43	Nebraska Department of Revenue
47829	8010-10-10	Office Supplies-Gen	223.09	ODP Business Solutions, LLC
47831	7310-10-10	Electricity-Gen	249.42	OPPD
47836	7046-10-10	Prof Svcs-Building Inspector	181.33	Sarpy County Building Inspector
47809	7200-10-10	Dues-Gen	1,250.00	Sarpy County Economic Development Corp
47837	7060-10-10	Animal Control-Gen	403.00	Sarpy County Fiscal Administrator
47838	7050-10-10	Law Contract-Gen	10,162.00	Sarpy County Treasurer
47840	7020-10-10	Prof Svcs-Legal-Gen	1,317.50	Seidler & Seidler, P.C.
47841	7442-10-10	Tobacco License-Gen	30.00	Springfield Platteview Community School
47846	7280-10-10	Laundry-Gen	143.81	Walkers Uniform Rental
47832	7340-10-10	Waste Disposal-Gen	33.27	Waste Connections of Nebraska, Inc
<b>Total</b>			<b>42,455.06</b>	

<b>Sales Tax</b>				
47815	9089-15-10	Community Events-Sales Tax	111.56	Andrea Ledenbach
47810	9089-15-10	Community Events-Sales Tax	53.58	Barb Henninger
47811	9089-15-10	Community Events-Sales Tax	486.35	Home Depot Credit Services
47812	9173-15-10	City Hall-Sales Tax	7,700.00	JEO Consulting Group, Inc.
47817	9089-15-10	Community Events-Sales Tax	304.68	Menards
47842	9089-15-10	Community Events-Sales Tax	99.90	Springfield Ace Hardware
<b>Total</b>			<b>8,756.07</b>	
<b>Library</b>				
47792	8060-20-10	Books/Videos/Maps-Lib	570.62	Amazon Capital Services
47848	6084-20-10	Aflac-Lib	26.40	Ameritas Life Insurance Corp.
47794	8060-20-10	Books/Videos/Maps-Lib	137.39	Baker & Taylor
EFTPS 12/1/23	6080-20-10	Health Insurance-Lib	492.16	Blue Cross Blue Shield of Nebraska
47799	7330-20-10	Telephone-Lib	50.00	Core Technologies, Inc
47800	8060-20-10	Books/Videos/Maps-Lib	144.87	Diamond Lake Books
47804	8130-20-10	R&M Building-Lib	262.71	Fireguard Inc
47805	7330-20-10	Telephone-Lib	101.16	First National Bank of Omaha
47808	8060-20-10	Books/Videos/Maps-Lib	12.00	Good Housekeeping
47839	7480-20-10	Janitorial-Lib	300.00	Marcie Schmieder
EFTPS 12/1/23	6080-20-10	Health Insurance-Lib	26.34	Metropolitan Life Insurance Co
47820	7320-20-10	Natural Gas-Lib	88.57	Metropolitan Utilities District
47818	8060-20-10	Books/Videos/Maps-Lib	116.87	MicroMarketing, LLC
47824	8060-20-10	Books/Videos/Maps-Lib	52.00	Nebraska Life Magazine
47831	7310-20-10	Electricity-Lib	182.99	OPPD
47791	9062-20-10	Security System-Lib	80.00	The ADT Security Corporation
47832	7340-20-10	Waste Disposal-Lib	39.20	Waste Connections of Nebraska, Inc
<b>Total</b>			<b>2,683.28</b>	
<b>Library Restricted</b>				
47807	8060-21-10	Books/Videos/Maps-Lib Rest	142.47	Cengage Learning Inc/Gale
47795	8060-21-10	Books/Videos/Maps-Lib Rest	91.68	Center Point Large Print
47806	9010-21-10	Office Equipment Lib Rest	93.51	Five Points Bank
47818	8060-21-10	Books/Videos/Maps-Lib Rest	19.79	MicroMarketing, LLC
<b>Total</b>			<b>347.45</b>	
<b>Park</b>				
EFTPS 12/1/23	6080-30-10	Health Insurance-Park	805.44	Blue Cross Blue Shield of Nebraska
EFTPS 12/1/23	6080-30-10	Health Insurance-Park	26.34	Metropolitan Life Insurance Co
47829	8010-30-10	Office Supplies-Park	4.99	ODP Business Solutions, LLC
47831	7310-30-10	Electricity-Park	497.01	OPPD
47832	7340-30-10	Waste Disposal-Park	231.54	Waste Connections of Nebraska, Inc
<b>Total</b>			<b>1,565.32</b>	
<b>Community Building</b>				
47796	7455-40-10	Internet-Community Bldg	72.98	Chater Communications
47816	9400-40-10	Refund-Community Bldg	500.00	Darlene Lynam
47802	7480-40-10	Janitorial-Community Building	230.00	Executive Janitorial Corporation
47820	7320-40-10	Natural Gas-Community Bldg	188.63	Metropolitan Utilities District
47831	7310-40-10	Electricity-Community Bldg	86.73	OPPD
47813	9400-40-10	Refund-Community Bldg	30.00	Rachel Kilcoin
47846	7280-40-10	Laundry-Community Bldg	208.24	Walkers Uniform Rental
47832	7340-40-10	Waste Disposal-Community Bldg	87.83	Waste Connections of Nebraska, Inc

<b>Total</b>			<b>1,404.41</b>	
<b>Water</b>				
EFTPS 12/6/23	6084-50-20	Aflac-Water	29.12	Aflac
47848	6084-50-20	Aflac-Water	9.75	Ameritas Life Insurance Corp.
EFTPS 12/1/23	6080-50-20	Health Insurance-Water	1,408.27	Blue Cross Blue Shield of Nebraska
EFTPS 12/1/23	6080-50-20	Health Insurance-Water	54.89	Metropolitan Life Insurance Co
47819	7420-50-20	Testing-Water	69.06	Midwest Laboratories
47823	7471-50-20	Bond Interest-Water	9,262.96	NE Dept of Environment and Energy
EFTPS-Sls Tx	2200-50-20	Sales Tax-Water	3,295.73	Nebraska Department of Revenue
47822	7450-50-20	Licenses-Water	115.00	Nebraska Dept of Environment & Energy
47822	7450-50-20	Licenses-Water	115.00	Nebraska Dept of Environment & Energy
47826	7200-50-20	Dues-Water	200.00	Nebraska Rural Water Association
47847	7330-50-20	Telephone-Water	236.18	Nebraska Technology & Telecommunication
47825	7420-50-20	Testing-Water	18.00	NEPublic Health Environmental Lab
47830	9090-50-20	New Well-Water	3,160.67	Olsson
47801	7430-50-20	Digger's Hotline-Water	27.12	One Call Concepts, Inc.
47831	7310-50-20	Electricity-Water	1,031.68	OPPD
47840	7020-50-20	Prof Svcs- Legal-Water	337.50	Seidler & Seidler, P.C.
<b>Total</b>			<b>19,370.93</b>	
<b>Sewer</b>				
EFTPS 12/6/23	6084-60-30	Aflac-Sewer	29.12	Aflac
47848	6084-60-30	Aflac-Sewer	9.75	Ameritas Life Insurance Corp.
47815	8010-60-30	Office Supplies-Sewer	3.20	Andrea Ledenbach
EFTPS 12/1/23	6080-60-30	Health Insurance-Sewer	1,690.53	Blue Cross Blue Shield of Nebraska
EFTPS 12/1/23	6080-60-30	Health Insurance-Sewer	54.89	Metropolitan Life Insurance Co
47819	7420-60-30	Testing-Sewer	520.14	Midwest Laboratories
47827	7200-60-30	Dues -Sewer	120.00	Nebraska State Fire Marshall
47829	8010-60-30	Office Supplies-Sewer	14.97	ODP Business Solutions, LLC
47831	7310-60-30	Electricity-Sewer	2,482.33	OPPD
47842	8030-60-30	Supplies-Sewer	27.98	Springfield Ace Hardware
47845	8140-60-30	R&M Equipment-Sewer	602.00	The Waldinger Corporation
<b>Total</b>			<b>5,554.91</b>	
<b>Street</b>				
EFTPS 12/1/23	6080-70-40	Health Insurance-Street	2,625.76	Blue Cross Blue Shield of Nebraska
47828	9040-70-40	Tools & Misc Equip-Street	1.50	Capital One Trade Credit
47828	8030-70-40	Supplies-Street	15.96	Capital One Trade Credit
47797	8215-70-40	R&M Streets & Alleys-Street	2,250.00	Clean Sweep Commercial Inc. Parking Lot
47798	8090-70-40	Asphalt & Concrete-Street	926.81	Concrete Delivered LLC
47805	8040-70-40	Supplies-Safety/Medical-Street	19.95	First National Bank of Omaha
47814	8130-70-40	R&M Building-Street	900.00	Langfeldt Overhead Door Inc.
47817	8040-70-40	Supplies-Safety/Medical-Street	4.44	Menards
47817	9040-70-40	Tools & Misc Equip-Street	26.26	Menards
47817	8030-70-40	Supplies-Street	32.40	Menards
47817	8140-70-40	R&M Equipment-Street	71.84	Menards
47817	8225-70-40	R&M Street Signs&Posts-Street	105.00	Menards
47817	9060-70-40	Building-Street	237.28	Menards
EFTPS 12/1/23	6080-70-40	Health Insurance-Street	52.68	Metropolitan Life Insurance Co
47820	7320-70-40	Natural Gas-Street	301.09	Metropolitan Utilities District
47821	8140-70-40	R&M Equipment-Street	13.69	Mill Creek Auto Parts
47821	8150-70-40	R&M Vehicle-Street	112.99	Mill Creek Auto Parts
47847	7330-70-40	Telephone-Street	151.18	Nebraska Technology & Telecommunication

47829	8010-70-40	Office Supplies-Street	9.98	ODP Business Solutions, LLC
47831	7310-70-40	Electricity-Street	2,524.98	OPPD
47833	8150-70-40	R&M Vehicle-Street	1,858.16	Pomp's Tire Service
47834	9060-70-40	Building-Street	18,400.00	Rock Solid Poured Walls, Inc
47835	8150-70-40	R&M Vehicle-Street	914.35	Rod Lee Trucking LLC
47842	9040-70-40	Tools & Misc Equip-Street	5.99	Springfield Ace Hardware
47844	8225-70-40	R&M Street Signs&Posts-Street	71.19	Tractor Supply Co.
47846	7290-70-40	Uniform Allowance-Street	20.52	Walkers Uniform Rental
47832	7340-70-40	Waste Disposal-Street	73.19	Waste Connections of Nebraska, Inc
<b>Total</b>			<b>31,727.19</b>	
		Water Deposit Refunds	170.43	
		Payroll	70,896.51	
		VOYA Retirement ER	8,133.82	
		Medical Reimbursement	416.49	
<b>Total</b>			<b>227,729.24</b>	

**RESOLUTION  
2023-25**

**Appoint City Officials**

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, NEBRASKA:

that the Mayor of the City of Springfield, Nebraska, with the consent of the City Council, appoints the following persons to act as the municipal city clerk/treasurer, the municipal engineer, the municipal attorney, the municipal street commissioner, the municipal street superintendent, the municipal maintenance superintendents, the municipal fiscal agent, the municipal auditor, the municipal building inspector, and the municipal electrical inspector, who shall hold their offices for one (1) year unless sooner removed by the Mayor with approval of the City Council as per Springfield Municipal Code.

1. City Clerk: Kelly Shemek
2. City Treasurer: Kathleen R. Gottsch
3. Municipal Engineer: Olsson
4. Municipal Attorney: William E. Seidler, Jr.
5. Municipal Street Commissioner: Bryan Cherry
6. Municipal Street Superintendent: Justin Stark, Olsson, License No. 1534, Class A, By Contract
7. Municipal Maintenance Superintendent: Heath Shemek (Water & Sewer)
8. Municipal Fiscal Agents: Ameritas, Piper Sandler & Co.
9. Municipal Auditor: Ric Ortmeier, CPA
10. Municipal Building Inspector: Sarpy County Building Department
11. Municipal Electrical Inspector: Sarpy County Building Department

Introduced and Passed this 5<sup>th</sup> day of December, 2023.

City Council Member Herzog moved the adoption of said resolution.  
City Council Member Neitzel seconded the motion.

Record of Vote:

Ayes: Neitzel, Herzog, Murtha, Craney

Nays: None  
Abstain: None  
Absent: None.

Resolution adopted, signed, and billed as adopted.

Approved: Robert Roseland, Mayor  
SEAL  
Attest: Kelly Shemek, City Clerk

### **Regular Agenda**

**Agenda Item 1.** Motion by Neitzel, seconded by Craney, to appoint Kacie Murtha as City Council President. AYES: Neitzel, Herzog, Mutha, Craney. NAYS: None. Motion carried.

**Agenda Item 2.** Motion by Neitzel, seconded by Herzog, to appoint Mike Neitzel to Sewer/Water, Mike Herzog to Community Building/Library, Dan Craney to Streets, and Kacie Murtha to Parks. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 3.** Motion by Herzog, seconded by Neitzel, to appoint Mayor Bob Roseland, Council President Kacie Murtha, Lt. Dennis Svoboda, and Jeff Kreifels to the Springfield Board of Health. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 4.** Cpt. Tori Boldt reviewed the Sarpy County Sheriff's Monthly Service Report. She reported that the department has increased patrol around school time to enforce the speed limit on Main Street and around town. Boldt also noted that she has spoken to the owner of Quality Towing, and the overnight parking issue on 2<sup>nd</sup> Ave has been resolved. Boldt inquired if the radar signs the city is looking at purchasing will collect data, are movable, and if the data is shareable. Kelly Shemek, City Clerk, who has been working on gathering information on the Elan City radar signs, responded that the radar signs are movable, do collect data, and the data is sharable. Craney inquired what Cpt. Boldt's thoughts were regarding the county's proposed golf car ordinance. Boldt replied that if the city does not revise its current ordinance, then golf cars would be allowed, as the city's ordinance is not specific enough, so it would default to the county's ordinance. Boldt also feels like enforcement may be an issue but thinks that the county making it only legal with specific requirements and for drivers aged 20 or over would hopefully keep younger kids from driving them. Boldt reported that perhaps charging a registration fee or permit fee would be helpful to keep track of who has golf cars.

**Agenda Item 5.** Motion by Murtha, seconded by Herzog, to approve the Certificate of Compliance for Maintenance Agreement No. 2126 for roadway surface maintenance completed by the Nebraska Department of Transportation in 2023. AYES: Neitzel, Herzog, Murtha. NAYS: Craney. Motion carried.

**Agenda Item 6.** Motion by Herzog, seconded by Neitzel, to waive Springfield Municipal Code §10-711 Fireworks; Application for License to allow an application from Wild Willy's Fireworks be submitted for the New Year's selling period after the November 1 due date. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried. Motion by Herzog, seconded by Neitzel, to approve the fireworks stand license application from Wild Willy's Fireworks (750 Park Drive) for the New Year's selling period (December 29-31). AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 7.** Motion by Murtha, seconded by Neitzel, to approve the quote from Elan City in the amount of \$9,350.00 to purchase three solar radar signs. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 8.** Motion by Neitzel, seconded by Herzog, to move agenda item 8, regarding Community Building rental issues from November 25 and 26 and consideration of a rental credit to Katie Hobbs for cleaning up the facility after the previous renter, into executive session. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

### **Department Reports**

**Agenda Item 1.** Neitzel reported that Heath Shemek, Sewer/Water Operator, is still waiting for water meters that are on backorder. New meters are going out to those residents who need them, and no shutoffs have been necessary.

**Agenda Item 2.** Herzog reported that the Community Building had an issue recently that will be discussed tonight. The library is busy doing its winter program and just had a cakewalk. The fill-the-bag used book sale ended this past Friday.

**Agenda Item 3.** Murtha reported that the posts for the new batting cages have been installed in City Park.

**Agenda Item 4.** Craney reported that the street department is out of tar and has been busy helping put up Christmas decorations and getting the trucks ready for snow .

**Agenda Item 5.** Mayor Roseland reported that the new sewer line is moving quickly to the east of Springfield on Mitchell Road and that the Wastewater Administrator has been hired.

**Agenda Item 6.** Kathleen Gottsch, City Administrator, reported that she will not be at the next council meeting on December 19th. Craney noted that he would not be able to attend as well.

### **Executive Session**

Motion by Herzog, seconded by Neitzel, to enter into executive session at 7:35 p.m. for the purpose of personnel matters and security. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Herzog, seconded by Neitzel, to leave executive session at 8:35 p.m. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Neitzel, seconded by Herzog, to approve a rental credit in the amount of \$150.00 be given to Katie Hobbs for cleaning up the Community Building after the previous renter, and that the rental security deposit from Jason Iverson not be returned due to the Community Building not being cleaned adequately after his rental. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

### **Adjournment**

Motion by Herzog, seconded by Neitzel, to adjourn. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Meeting adjourned at 8:36 p.m. Motion carried.



I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on December 5, 2023; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kelly Shemek  
City Clerk